

# 02/06/2025: How to post agenda items

## Post-Vote Overview

A wall of woodbine will be dedicated to posting proposals. Any member of woodbine may post a proposal following the proposal template. (Printers are available on site.) The proposal remains on the wall for up to three months, at which point it is taken down. If it is elevated to being an agenda item, it is also taken down after the meeting.

## How to post a Proposal

### Person or group submitting

Briar

## Proposal History

- Submission Date: 01/05/2025
- Vote date: 2/6/25
- Vote result: Pass

### Friendly Ammendments:

- Need a digital wall too
  - Why we need it: Physical space centers woodbine, announces way to participate in space, lower barrier to posting , printers at woodbine, physical way to vote
- Role to consolidate online/physical walls (TBD)
- Signal chat for discussing proposals (TBD)
- Physical process only to get started, worry about digital wall later

# Motivation

To provide the woodbine membership with a mechanism for posting proposals

## Proposal overview ~~slightly less tiny~~ ~~summary here~~

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# Details

## Background info

We need a centralized place for woodbine membership to find and review proposals. Since participation at woodbine necessitates being physically present on occasion, having proposals on a highly visible wall will give all members an opportunity to encounter the proposals. By physically displaying them, we also make the participatory nature of the spokes council visible to anyone walking by. Beyond these reasons, I was unable to find an online platform that both allowed users to post proposals and prioritize them.

## Groups this affects

Woodbine membership

## Work required

1. Find an appropriate wall for the proposals
2. Create and post a banner over the wall proclaiming "Spokes Council Proposals"
3. Create and post an explainer sheet beside the wall. The explainer should briefly summarize how proposals are made, link users to the proposal template, and provide instructions for connecting to the printer
4. Demarcate the wall with tape (or something similar)
5. Hang a pen and some take from a string beside the wall
6. Ongoing: take down proposals that are 3+ months old or have already been elevated to agenda items

## Individual or group doing labor

briar will prepare the wall and table, though if anyone has graphic design experience, your help would make the banner and explainer sheet more visually appealing. all members have the authority to remove outdated proposals.

## Money required

minimal money for supplies. briar will cover those costs

## Proposals

I propose that we designate highly visible wall space at woodbine to post proposals. Anyone who is a member of a woodbine working group may post a proposal. Proposals must adhere to the proposal template. The proposal remains on the wall for up to three months, at which point it is taken down. If it is elevated to being an agenda item, it is also taken down after the meeting.

### comments (format: commenter name: comment)

- paul: Is the assumption here that they'll be on a wiki or online somewhere as well? Given that the proposal section has a comments section I was assuming that would happen during the actual proposal refinement process.  
Given that we're encouraging sub-proposals (alternative versions of the general proposal that anticipate specific concerns) in each proposal document, some of the documents themselves might be kinda long to have hanging on the wall.  
So maybe the printout is just the front-matter (title, date, motivation, proposal overview) and a link / qr code to the proposal doc?
- frankie: +1 to paul's thoughts here. proposals might be long, and printing them might not be the best way to disseminate. however i am very in favor of some physical/visual space at Woodbine being dedicated to educating people about the proposal process and what proposals exist.

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Revision #2

Created 10 April 2025 20:51:26 by paul .

Updated 6 June 2025 23:37:39 by Ash